

St. Therese Volunteer Requirements

1. Complete an Investigative Consumer Report Disclosure & Consent form. Submit completed form with a \$10 processing fee. Make check payable to St. Therese.
2. Attend a “Protecting God’s Children” Training session through the Kansas City- St. Joseph Diocese. Below is how to sign up on the Virtus website.
 1. Visit <http://www.virtus.org>
 2. On the left hand side, there is a link in yellow ‘Registration’
 3. On the next screen, click ‘Begin the registration process’
 4. Scroll down until you get to ‘Kansas City – St. Joseph, MO (Diocese)’
 5. Create a user id and password, fill out in your information
 6. When choosing Primary Location, select St. Therese School (Kansas City North)
 7. Choose if you work, volunteer, or worship in another location (in the Diocese)
 8. Choose all that are applicable to you- Volunteer, Parent, etc. Describe what you do for the diocese (Volunteer in my child’s classroom)
 9. If you have any other roles within the diocese, please select on this next page.
 10. The next few pages will ask a few more questions, answer them to continue.
 11. Choose a location and time that work for you, please be aware of the red print. There tend to be more offered at the beginning of the school year.
 12. You are registered to attend a PGC training!
 13. Once the training is complete, please take a copy of the certificate to the front desk of the Early Education Center, send with your child, or fax to 741-4474.